



No. IR 2024.010

March 29, 2024

Subject : Publication of Notice of 2024 Annual General Meeting on the Company's website

To : The Director and Manager
The Stock Exchange of Thailand

Attachments: Guidelines to protect against contracting and spreading of novel coronavirus 2019 (COVID-19)
at the 2024 Annual General Meeting of Shareholders

Whereas the Board of Directors of Sena Development Public Company Limited ("The Company") has resolved to convene the 2024 Annual General Meeting of Shareholders on Friday, April 26, 2024 at 10.00 a.m at SENA Development Public Company Limited, Floor 1, 448 Thanyalakpark Building Ratchadapisek Road, Samsen Nok, Huai Khwang District, Bangkok 10310.

To facilitate shareholder to access the information of the 2024 Annual General Meeting of Shareholders, the Company would like to inform that the complete agenda and relevant documents for the 2024 Annual General Meeting of Shareholders are available on the Company's website www.sena.co.th from March 29, 2024 onwards. Thus, the notice and all related supporting documents will be sent via registered mail to the shareholders whose names appeared in the Record Date on March 22, 2024.

Shareholders can submit agenda-related questions in advance until April 17, 2024 through the following channels:

Investor Relations

SENA Development Public Company Limited

448 Thanyalakpark Building Ratchadapisek Road, Samsen Nok, Huai Khwang District, Bangkok 10310.

Telephone: 02-541-4642 ext. 10407

Email: ir@sena.co.th

Please be informed accordingly

Yours sincerely,

(Mrs.Weraporn Chaisiriyasawat)

Deputy Managing Director and Secretary of the Company

The Compliance Department

Tel 02-541-4642 Ext. 10407

SENA Development Public Company Limited

448 Thanyalakpark Building Ratchadapisek Road , Samsen Nok, Huai Khwang District, Bangkok 10310.Tel 02-541-4642 FAX : 02-938-9873

www.sena.co.th



**Guidelines to protect against contracting and spreading of novel coronavirus 2019
(COVID-19) at the 2024 Annual General Meeting of Shareholders**

Due to the ongoing situation of the Coronavirus 2019 (COVID-19) outbreak in Thailand, Sena Development Public Company Limited ("the Company") is concerned about the health and Safety of shareholders and attendees at the 2024 Annual General Meeting of Shareholders scheduled for Friday, April 26, 2024. The company would like to inform about the measures and guidelines for attending the meeting to reduce the risk and to prevent the spread of the Coronavirus Disease 2019 (COVID-19) with the following details:

1. For the meeting, the company arranges the meeting seats with social distancing, therefore the number of meeting seats is limited to approximately 100 seats. The company therefore requests the cooperation of the shareholders to appoint the Company's independent directors as their proxies instead of attending the meeting in person (Details of independent directors proposed to serve as shareholders' proxies appear in the invitation to the 2024 Annual General Meeting of Shareholders as **Enclosure No.10**)

In this regard, shareholders who wish to appoint the Company's independent directors as their proxies Able to submit a proxy form together with complete and correct supporting documents by specifying the intention to vote in each agenda to the Company by postal mail to the Company's address within April 17, 2024.

2. In order to conduct the meeting concisely prevent and reduce the risk of the spread of Coronavirus Disease 2019 (COVID-19). The company requests cooperation from shareholders to send questions related to the meeting agenda to the company in advance of the meeting date Please specify the name and surname of the shareholder. and sent to the following channels:

1) Investor Relations Department by electronic mail ir@sena.co.th or

2) Attached with the above proxy form, whereby the Company will record the questions and answers in the minutes of the shareholders' meeting as appropriate.

3. If a shareholder or a shareholder's proxy wishes to attend the meeting in person, the Company requests cooperation from the attendees wear a face mask while attending the meeting.

4. The company requests cooperation does not provide food and beverage services food and beverages are not allowed in the meeting room area. In order to reduce the risk of the spread of Coronavirus Disease 2019 (COVID-19), such measures and guidelines may be changed according to additional government announcements. If there is any change, the Company will announce the amended measures and guidelines for shareholders to know via the Company's website.

The company will provide sufficient alcohol gel to serve you at various points around the meeting place and will coordinate with the management place to have the equipment cleaned. and areas where there are many people touched, such as railings, doorknobs, bathrooms with cleaners or 70% alcohol regularly.

The company reserves the right to continue to announce appropriate measures to be in accordance with the situation.

The company would like to profusely thank our shareholders and seek their kind cooperation to strictly abide by the foregoing guidelines and hope to receive your full cooperation in this matter.

SENA Development Public Company Limited

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